

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD

Minutes

Wednesday, October 9, 2019, at **5:00 PM**

The meeting will be held at the *Andover Elementary School*.

Members Present: X Chairperson, Paula Lee; X Tim Akers; X Pete Coolidge; X Betty Davis

Members Excused: Lindsay Sharkey

Members Absent:

Members Late:

Members Dismissed:

Staff Present: X Jack Turcotte, Business Manager; X Brenda Bouchard, Administrative Assistant

X Karen Thurston, Lead Teacher

Guests Present: None

A. Call to Order: at 5:08 PM by Chairperson Paula Lee

B. Pledge of Allegiance: Chairperson Paula Lee called for all to stand for the Pledge

C: Adjustments to the Agenda. None

D: Communications : Pete reported that Andy Hutchins had recently received an award for Food Service Excellence from the Barbara Bush Foundation.

E. Visitor's Comments :

F. Consideration of Minutes for the meetings held on August 1, 2019, August 14, 2019, September 5, 2019 and September 11, 2019 Meeting.

Discussion: Minutes of August 1, 2019 accepted as is.

Motion: Paula Lee Second: Pete Coolidge

Vote: Yes: 4 No: 0

Discussion: Minutes of August 14, 2019 were corrected as follows:

Item- C: Adjustments to the agenda as follows. The second for the motion was Lindsay Sharkey.

Item-D: Communications. Mr. Thurston name is Mr. Grafton

Item- E: Visitor's Comments. Mr. Steve Hudspeth made a comment that he liked the Green Bean Bag Chairs.

Item-G: Reports. This item was moved to item G.

Motion: Paula Lee Second: Pete Coolidge

Vote: Yes: 4 No: 0

Discussion: Minutes of September 5, 2019 accepted as is.

Motion: Paula Lee Second: Pete Coolidge

Vote: Yes: 4 No: 0

Discussion: Minutes of September 11, 2019 accepted as is.

Motion: Paula Lee Second: Pete Coolidge

Vote: Yes: 4 No: 0

G. Staff Reports

- Administration

- Jack Reported on the following.
 - 18-19 Calendar concerns-The staff worked an extra day during the 2018-2019 school year. However our Andover Elementary School only non- school day on October 16, 2018 were compensated it was felt that one day was an offset by the other and it evened out.
 - PE Teacher Update- Jack reported that with the help of Lindsay Sharkey he was able to employ a long-term experienced PE teacher for 2 half days per week.
 - Refrigerator Bids- Jack reported that the kitchen's old chest freezer was not keeping food frozen to the level it should. The freezer was donated as it is very old. Pete indicated he would check out obtaining parts if we sent the data to him. If it can't be repaired Jack was authorized to buy a new one after shopping for prices. A upright will be considered.
 - The Board accepted a high bid of \$1600.00 from Trish Mills for the one old stand up refrigerator and for the new damaged refrigerator that was received damaged from the Grant Program.

H. Committee Reports

- Finance Committee- Paula indicated she just received a warrant.
- Facilities and Transportation- No report
- Food Service Committee- No report other than the freezer concern.
- Region 9 Report- No report

I. First reading of Amended Policy JLCD- Administration of Medication to Students was read and revised the storage on controlled medications increased to 20 days.

J. Items to Be Placed on the Next Agenda.

- Seaman's Report
- Second Reading of JLCD
- Freezer Report

K. Announcements

- Meeting Schedule:

Wednesday, November 13, 2019.	Regular Board Meeting	5:00 PM.	Andover Elementary School
Wednesday, December 11, 2019.	Regular Board Meeting	5:00 PM.	Andover Elementary School

L. Adjournment

Discussion:

Motion: Paula Lee Second: Betty Davis

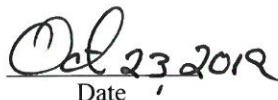
Vote: Yes: 4 No: 0

Time: 6:28 PM

Prepared by:

Attested by:


 Jack Turcotte-Business Manager


 Date

 Susan Pratt- Superintendent

 Date