

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES

Wednesday, March 11, 2020, at 5:00 PM

The meeting will be held at the *Andover Elementary School*.

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; Betty Davis; Lindsay Sharkey

Members Absent:

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present: Karen Thurston

A. Call to Order: 5:01 PM by Paula Lee, Chair

B. Pledge of Allegiance:

C. Adjustment to Agenda

Discussion: Request to add G1-VII- Auto Scrubber

Motion: to approve adding G1-VII- Paula Lee Second: Pete Coolidge Vote: Yes: 5 No: 0

D. Consideration of Minutes- February 12, 2020

Discussion: Amend to reflect correct vote of D.

Motion: approve as amended: Paula Lee Second: Lindsay Sharkey Vote: Yes: 5 No: 0

E. Visitor's Comment: None

F. Communication: Discussion on who needs to take papers out and when. Paula will look into this.

G. Staff Reports

1. Superintendent of Schools Report

i. Generator update- Pete Coolidge discussed the various proposals that have come in for a generator. He also discussed the fact that it would appear an upgrade to the electrical is in order. He has contacted the person interested in helping to finance this project. He also talked about other ideas for financing moving forward.

II. Meeting for budget presentation- March 18, 2020- Lindsay Sharkey has a Region 9 meeting so she may be late.

III. Audit Report update- Supt. Pratt found an edit that needs to be done and has asked for an amended audit be sent to DOE.

IV. MLTI- buyout- This is the fourth year of the program, so it is time to purchase these. Given they are used only in school, it is a good thing to purchase. The total final payment is approx. \$1800 for all of the machines. The district will then take full ownership of them.

V. Lunch financing for next year.

Discussion: The Hungry Kingdom has financed this in the past and it is a big cost for them. What to do in the future to support the lunch program. The district does get funding from USDA through DOE for those who file the applications and qualify. The other cost that gets passed on to the Hungry Kingdom is those

who either do not qualify or will not file an application. If folks who qualify would file, that would be helpful as we do not want to pass on this cost to the parents. After discussion, the board made the following motion: To direct the Superintendent to draft a letter explaining the ramifications of applying if a family does qualify.

Motion: Paula Lee Second: Lindsay Sharkey Vote: Yes: 5 No: 0

VI. 5th grade end of year field trip to Boston.

Discussion: Motion to approve the 5th grade trip to Boston with appropriate funds raised by the class and following the appropriate Trip policy.

Motion: Paula Lee Second: Betty Davis Vote: Yes: 5 No: 0

VII. Purchase of a carpet cleaner for the school out of this year's funds. Supt Pratt shared the proposal and asked the Board to support this purchase so the carpets could clean more often, and it would allow flexibility with cleaning.

Discussion: After review of the proposal it was discussed that if the cost was the amount highlighted it could be approved and Supt. Pratt informed the Board that if it was more than that it would not get purchased. Motion was made to approve up to 2359.22 for the purchase of a carpet cleaner.

Motion: Lindsay Sharkey Second: Paula Lee Vote: Yes: 5 No: 0

2. Principal's Report- Mrs. Pratt- Trimester ending, Attendance updates- Mrs. Pratt explained that we are ending the trimester next week. Students will be doing the MEA's for grades 3-5 in March. There have been a few letters go home about attendance concerns. Parents are responsible to send children to school and the Principal and Supt. Have a responsibility to notify parents if their child is truant or chronically absent. Supt. Pratt has been sending these letters and wanted the Board to be aware of it.

H. Committee Reports

1. Finance Committee

Discussion: The committee has been reviewing and feels the finances are sound.

2. Facilities and Transportation:

Discussion: Pete Coolidge discussed the roof leaks over the library. It is important to keep that roof clear each year. There is a new person who was contracted to clear the roof and all leaks have gone away.

3. Region 9 Report- Lindsay Sharkey- Budget for Region 9 next year

Lindsay Sharkey discussed the various programs at Region 9. There are some programs that are very interesting including cyber security, safe sitter classes for middle school age students. Also offered are the timber, construction and outdoor classroom courses. She said that Region 9 will be seeking input from regional schools about the programs. Supt. Pratt anticipates a decrease in the Andover share of this year's budget.

J. Announcements

- Meeting Schedule:

Wednesday, March 18, 2020	Budget Presentation Meeting 5 PM	Andover Elementary School
Wednesday, April 8, 2020	Regular Board Meeting 5 PM	Andover Elementary School

K. Adjournment

Motion to adjourn: Paula Lee Second: Lindsay Sharkey
Time: 6:36 PM

Vote: Yes: 5 No: 0

Respectfully Submitted,



Susan A. Pratt
Superintendent of School
Andover Elementary School