

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES

Wednesday, April 8, 2020, at 5:00 PM- via Zoom

The meeting will be held remotely.

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held through a ZOOM Meeting. The meeting will be recorded.

Public Participation: Due to the change in the School Board meeting format, the School Board is asking the members of the public who would like to participate the evening of the meeting to connect to the following link: .

Topic: Zoom Meeting

Time: Apr 8, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/940323133>

Meeting ID: 940 323 133

If you are unable to connect or your connection does not work correctly, please send your comments, concerns and/or questions to members of the School Board and the Superintendent.

The School Board is just beginning to deliberate on the proposed budget, therefore you can send input via email to the School Board Chair, who will share the emails with all members and the Superintendent.

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; Betty Davis; Lindsay Sharkey
Members Absent:

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present:

A. Call to Order: at 5:00 PM

B. Pledge of Allegiance:

C. Adjustment to Agenda

Discussion:None

Motion: _____ Second: _____ Vote: Yes: _____ No: _____

D. Visitor’s Comment- None

E. Communication: Supt Pratt shared that a letter has gone out on update of the extension based on the Commissioner ‘s memo. Paula Lee shared that papers will be available for running for the school board by May 3rd and are due back by June 12. She also shared that Town Meeting is currently scheduled for August 8th.

F. Approval of the Minutes of 3/11/2020

Discussion:Accept minutes with added edits about adding public comment from Karen Thurston.

Motion to approve as edited: Paula Lee Second: Lindsay Sharkey Vote: Yes: 5 No: 0

G. Staff Reports

Superintendent of Schools Report – Supt Pratt shared that Cindy Snell had been very busy and wrote a grant for a cooler to support the food program. She also shared that the teachers were doing a bus run to deliver packets and lunches and so the teachers and students could at least see each other. She shared that she has not asked about changing the calendar for April vacation. This will be a much needed break for parents, students, and food service. Teachers will start back up right after vacation. She asked the board to support internet access for the Board Chair during this pandemic. The board all supported this decision so they could continue to meet at least remotely.

Budget Presentation- Draft administrative Budget

Superintendent Pratt presented an overview and went over each cost center in detail. The Board asked several questions. One item to review is the possibility of Debt Service Factor for year 6 of the withdrawal. Supt Pratt will investigate the possible impact of this for next year’s budget. She also reviewed the tax impact for this draft budget for the town and the district’s revenue projections.

Discussion on cost centers: No action tonight but will start in on April 29th.

~~A. Cost Center 1- Regular Instruction~~

~~Discussion:~~

~~_____ Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~B. Cost Center 2- Special Education~~

~~Discussion:~~

~~_____ Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~C. Cost Center 3- CTE Instruction~~

~~Discussion:~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~D. Cost Center 4- Other Instruction~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~E. Cost Center 5- Student and Staff Support~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~F. Cost Center 6- System Administration~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~G. Cost Center 7- School Administration~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~H. Cost Center 8- Transportation and Buses~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~I. Cost Center 9- Facilities and Maintenance~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~J. Cost Center 10- Debt Service and Other Commitments~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~K. Cost Center 11- All Other Expenditures~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

~~L. Cost Center 12- Nutrition~~

~~Motion: _____ Second: _____ Vote: Yes: _____ No: _____~~

M. Request for board approval of remote learning plan for Andover Elementary School during the closure due to Covid 19.

Discussion: Mrs. Pratt presented a detailed Remote Learning Plan to the Board including recommendations based on research out of the Illinois State Board of Education.

Motion to approve the Remote Learning Plan : Paula Lee Second: Betty Davis Vote: Yes: 5 No: 0

G. Announcements

- Meeting Schedule:

Wednesday, April 29, 2020	Budget Development	Meeting 5 PM	ZOOM Andover Elementary School
Wednesday, May 13, 2020	Budget Finalize	Meeting 5 PM	Andover Elementary School

H. Adjournment

Motion: Paula Lee Second: Lindsay Sharkey Vote: Yes: 5 No: 0

Time: 7:15 PM

Respectfully Submitted,



Susan A. Pratt, Superintendent of Schools