

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES

Wednesday, March 9, 2022, at 5:00 PM- Meeting Room

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; Betty Davis; Lora Owings

Members Absent:None

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present:Karen Thurston

A. Call to Order: at 5:04 PM by Paula Lee

B. Pledge of Allegiance: Recited by all

C. Adjustment to Agenda- None

Discussion:

Motion: Second: Vote: Yes No:

D. Visitor’s Comment- Karen Thurston shared that the PTA has been doing a fundraising and selling school apparel. They sold over \$1000 of items so this should increase school spirit when everyone wears their items.

E. Communication: New SOP is out from DOE.

F. Approval of the Minutes of 3/2/2022

Discussion:

Motion to approve: Paula Lee Second: Pete Coolidge

Vote: Yes: 4 No: 0 Abstain: 1

G. Staff Reports

Superintendent of Schools Report:

New CDC Guidance update- Supt. Pratt shared the newest guidance and asked advised that at this time, it should be changed that masks are optional and it is a family decision. Other protocols will stay in place for the immediate time being. These will get reviewed regularly.

School Calendar 2022-23-Supt. Pratt shared a draft of the 22-23 School Calendar. The board expressed a wish to continue to have remote storm days moving into next year. Regionally the calendars all need to be quite similar because of the CTE programming. Andover’s calendar is closely aligned to others.

Motion to approve: Paula Lee Second: Betty Davis
Vote: Yes: 5 No: 0

Salary Scales- Scale was shared and it was explained again that the budget was built with these scales. The staff scales changes were presented. The board was fine with the scales but some wished they could do more because staff have worked very hard. Discussion about how a teacher scale works with steps and a percentage on the base.

Motion to approve: Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 1 (Lora Owings)

Decision on 4 year payment of State Approved Bus- The state approved bus is in the budget and we need to start this process soon. Is the Board comfortable with the bus in the budget and should we start gathering the purchase documents.

Motion to approve: Paula Lee Second: Betty Davis
Vote: Yes: 5 No: 0

Principal's Report

Activities in School- Workshop day is coming up and we will have staff working as part of the WMEC professional development.

H. First Reading of Policies Section G

GBB-Staff Involvement in Decision Making
GBEBB-STAFF CONDUCT WITH STUDENTS
GCCGA- SUBSTITUTE TEACHERS AND EDUCATIONAL SPECIALISTS
GBGAA- Bloodborne Pathogens
GBGE- Return to Work and Light Duty Assignments
GBIA- STAFF PARTICIPATION IN POLITICAL ACTIVITIES
GBJC- RETENTION OF APPLICATION MATERIALS
GBM- EMPLOYEE REFERENCES
GBN-R1- FAMILY AND MEDICAL LEAVE ADMINISTRATIVE
PROCEDURE
GBN-R2- MAINE FAMILY MEDICAL LEAVE ADMINISTRATIVE
PROCEDURE
GBN- FAMILY AND MEDICAL LEAVE
GCCGA- SUBSTITUTE TEACHERS AND EDUCATIONAL SPECIALISTS
GCQC- RESIGNATION OF SCHOOL UNIT EMPLOYEES
GCQCA- SCHOOL UNIT EMPLOYEE REFERENCES

Motion to approve all of section G for 1st Reading: Paula Lee Second: Betty Davis
VOTE: YES: 5 No: 0

I. Second Reading of Policy Section E updates and new policies:

EB- Environmental and Safety Program
EBAA-Chemical Hazards
EBCB-Emergency Evacuation Drills

EBCE-School Closing and Cancellations
EBCF- Automatic External Defibrillators
ECA-Energy Conservation/Management in the School
EDE- Waste Management and Recycling
EEAEF-Video Cameras On Transportation Vehicles
EFC- Free and Reduced Price Food Service
EFDA- Restrictions on Sale of Foods

Motion to approve all of section G for 2nd Reading: Paula Lee
Second: Betty Davis

VOTE: YES: 5 NO: 0

J. Committees:

Facilities Committee – Update on the finalization of the roof. Supt. Pratt will reach out to gather a timeline.

Region 9- Pete Coolidge reported that they have been working on budget. Not very good attendance at the last meeting. Pete explained that some programs have been scaled back due to low enrollments. He is hopeful more students will take advantage of this program.

Finance- No report

K. Budget Updates- Draft 2- Handed out but will be reviewed at the next meeting. Questions and request to review the fuel lines due to such raising costs right now. Supt. Pratt will review those lines.

L. Announcements

- Meeting Schedule

Wednesday, March 23, 2022	Budget	AES 5:00 PM
(rescheduled for March 30, 2022)		
Wednesday, April 13, 2022	Regular Board Meeting- Budget	AES-5:00 PM
Wednesday, April 27, 2022	Budget	AES - 5:00 PM

M. Adjournment

Motion to adjourn: Paula Lee Second: Betty Davis Vote: Yes: 5 No: 0

Time: 6:37 PM

Respectfully Submitted,



Susan A. Pratt, Superintendent

