

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES

Wednesday, April 13, 2022, at 5:00 PM- Meeting Room

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; ~~Betty Davis~~; Lora Owings

Members Absent: Betty Davis

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present: Brenda Bouchard, Karen Thurston, Jeff Elkie, and Leanne Condon- Supt. Elect.

A. Call to Order at 5:00 PM by Paula Lee, Chair

B. Pledge of Allegiance recited by all present.

C. Adjustment to Agenda

Discussion: None

Motion: Second: Vote: Yes No:

D. Visitor's Comment- Karen Thurston gave an update on PTA. The school spirit clothing fund-raiser was a success, and it has been great to see all the students wearing it. The PTA will be doing activities during Teacher Appreciation Week. She let the Board know about the SOAR Assembly on Friday.

E. Communication: Supt. Pratt shared that she had gotten the request for transportation and has shared it with the Board.

F. Approval of the Minutes of 3/9/2022

Discussion: None

Motion to approve the minutes as presented: Paula Lee Second: Tim Akers

Vote: Yes: 4 No: 0

Approval of the Minutes of 3/30/2022

Discussion: None

Motion: Paula Lee Second: Tim Akers Vote: Yes: 4 No: 0

G. Review of Superintendent's Agreement transportation requirements. Supt. Pratt shared data on how many Supt. Agreements are in place and to what schools. She also shared how they work as far as transportation is concerned. She explained how the funding

formula works for Supt. Agreements and that they are one-year agreements. At that point she introduced Jeff Elkie to explain his request. The board members asked questions and shared information. The board did not vote to change the practices currently in place.

H. Staff Reports

Superintendent of Schools Report:

Warrant signing meeting- set date- May 10th at 5:00 and then recess and move to the Selectmen's meeting at 5:30 for signing of Warrant to post the District School Budget Meeting for May 25, 2022, at 6:30 PM

Update on Bus information- Information on a Bus -Lease- Purchase will be ready to go following the district budget approval process.

Date to share the budget with the Selectmen for them sign the warrants. - May 10 at 5:30 PM

Supt. Pratt also reported that the insurance rates came in good and were at 4% for health insurance and 0% for dental insurance.

Principal's Report

Activities in School- Spirit week is going on with lots of participation. Soar Assembly this Friday.

State Testing Timeline- NWEA- In May we will once again do the NWEA's, and this is also the State Assessment for grades 3-5. Science has already been happening and that too is part of the State Assessment.

I. Second Reading of Policies Section G

GBB-Staff Involvement in Decision Making

GBEBB-STAFF CONDUCT WITH STUDENTS

GCGA- SUBSTITUTE TEACHERS AND EDUCATIONAL SPECIALISTS

GBGAA- Bloodborne Pathogens

GBGE- Return to Work and Light Duty Assignments

GBIA- STAFF PARTICIPATION IN POLITICAL ACTIVITIES

GBJC- RETENTION OF APPLICATION MATERIALS

GBM- EMPLOYEE REFERENCES

GBN-R1- FAMILY AND MEDICAL LEAVE ADMINISTRATIVE PROCEDURE

GBN-R2- MAINE FAMILY MEDICAL LEAVE ADMINISTRATIVE PROCEDURE

GBN- FAMILY AND MEDICAL LEAVE

GCGA- SUBSTITUTE TEACHERS AND EDUCATIONAL SPECIALISTS

GCQC- RESIGNATION OF SCHOOL UNIT EMPLOYEES

GCQCA- SCHOOL UNIT EMPLOYEE REFERENCES

Discussion: None

Motion to approve the G policies above: Paula Lee

Second: Lora Owings

Vote: Yes: 4 No: 0

J. Committees:

Facilities Committee - None

Region 9- Pete Coolidge shared that the budget documents were signed. There still seems to be a recruitment issue as enrollments are down. Some programs are ½ time now.

Finance- Supt. Pratt will forward the quarterly report that she just got sent.

L. Announcements

- Meeting Schedule

Wednesday, May 10, 2022 Special School Board Meeting AES - 5:00 PM
followed by Selectmen's Meeting at 5:30 PM.

Wednesday, May 11, 2022 Regular School Board Meeting AES - 5:00 PM

Wednesday, May 25, 2022 District Budget Meeting AES - 6:00 PM

M. Adjournment

Motion to adjourn: Paula Lee Second: Pete Coolidge Vote: Yes: 4 No: 0

Time: 6:05 PM