

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES

Wednesday, June 8, 2022, at 5:00 PM- Meeting Room

Members Present: Chairperson, Paula Lee; ~~Tim Akers~~; Pete Coolidge; Betty Davis; Lora Owings(arrived at 5:03PM)

Members Absent:Tim Akers

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present:Leanne Condon- Superintendent elect

A. Call to Order: Paula Lee, Chair at 5:00 PM

B. Pledge of Allegiance: recited by all

C. Adjustment to Agenda

Discussion:Two items to add: Approval of minutes of the District Budget Meeting- 5/25/22 under section F;

Discussion and authorization to sign a contract with Berry, Talbot and Royer for services for FY 23under item H.

Motion to add approval of the minutes under item F: Paula Lee Second: Pete Coolidge Vote: Yes 3 No: 0

Motion to add discussion and authorization of contract under item H: Paula Lee
Second: Betty Davis Vote: Yes 3 No: 0

D. Visitor's Comment- No Visitors

E. Communication: None
Lora Owings arrived at 5:03 PM

F. Approval of the Minutes of 5/11/2022
Discussion:

Motion to approve the minutes of 5/11/22: Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 0

Motion to approve the minutes of 5/25/22: Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 0

H. Staff Reports

Superintendent of Schools Report:

Budget Meeting review- Supt Pratt shared that she had looked into the question raised at the budget meeting about the EPS article. The numbers are absolutely correct and appear on the state EPS printout to the penny.

Signing of the Tax Commitment Warrant:

Discussion: Supt Pratt shared that she had prepared the Assessment paperwork for the town.

Motion to authorize the signing of the Assessment for the District Tax: Paula Lee

Second: Betty Davis

Vote: Yes: 4 No: 0

Discussion on the contract for accounting with Berry/Talbot/ and Royer. The Board would like to explore if other option exist during the next fiscal year.

Motion to authorize the signing of the contract for FY 23 for accounting services: Paula Lee

Seconded: Betty Davis

Vote: Yes: 4 No: 0

Principal's Report

5th Grade Day Trip- Update- Students went on a trip to Drew's Animal Rehab. They had a great time and spent the day. The weather didn't really cooperate much.

5th grade Recognition- Update and report- We held a recognition on Monday , June 6th and all the students were in attendance. Many family members were able to join in as well and some came in via zoom.

Bicycle Winners- Thanks to the Mason's we gave away 6 bicycles to our students as part of a ready incentive. It was a fun experience and students were very thankful.

Resignations:Supt. Pratt announced the resignations of employees as follows:

Maggie Mason- Art Teacher- She is moving out of state.

Others: John Blouin- Bus driver/custodian has resigned effective July 1.

I. Second Reading of Policies Section I

ID- School Day

IE- Organization of Instruction

IHA- Basic Instructional Program

IHBAl- Special Education Independent Evaluation

IHBb- Gifted and Talented Education

IHBEA- Program for English Language Learners

IHD- Adult/ Community Education

IJNDC- School System Website/Web Pages

IJOC-E- School Volunteer Agreement

IKB- Homework

IL- Evaluation of Instructional Programs

ILA- Student Assessment

IMB- Teaching About Controversial/ Sensitive Issues

IMC- Guest Speakers in Schools

IMDA- Patriotic Exercises

IMDB- Flag Displays

Discussion:

Motion to approve the policies for Section I- Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 0

J. First Reading of Policy Section J

JGAA- Assignment of Students to Classes- Five-Year-Olds

JGAB-Assignment of Students to Classes- Transfer Students and Home
Schooling Students

JHB- Truancy

JI- Student Rights and Responsibilities

JIC-Student Code of Conduct

JICA-Student Dress

JICK-R- Bullying Administrative Procedure

JICK-E1- Bullying Report Form

JICK-E2- Bullying Investigation and Response Form

JICK-E3-Bullying: Summary of Disciplinary and Remedial Actions

JCK-E4-Bullying Reporting, Investigation, and Intervention/Resolution Process
Flowchart

JJJIF-Management of Concussions and Other Health Injuries

JLCA-Physical Examinations of Students

JLCC-Communicable/Infectious Diseases

JLD- Guidance and Counseling

JLF- Reporting Child Abuse and Neglect

JRA- Student Education Records and Information

JRA-E-Notification of Rights under FERPA

Discussion:

Motion to approve for first reading-Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 0

K. First Reading of Policy Section K

KDD- Media Relations

KHC-Distribution of Non-School Material

KI-Visitors to the School

KLK- Relations with Law Enforcement Authorities

Discussion:

Motion to approve for first reading-Paula Lee Second: Betty Davis
Vote: Yes: 4 No: 0

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Committees:

Facilities Committee : Bus paperwork should be ready for the 22nd meeting.

Region 9- No longer being audited by BTR. Enrollment is 121 as of the last meeting. Low enrollment in the new plumbing program.

Finance

L. Announcements

- Meeting Schedule

Wednesday, June 22, 2022

Regular School Board Meeting AES - 5:00 PM

Wednesday, July 13, 2022

Regular School Board Meeting AES - 5:00 PM

M. Adjournment

Motion to adjourn- Paula Lee Second: Pete Coolidge Vote: Yes: 4 No: 0

Time: 6:39PM

Respectfully Submitted,



Susan A. Pratt, Superintendent